



**Sierra Elementary PTC
General Meeting Minutes
March 1, 2017 – 6:00pm**

I. Call to order: 6:01pm

II. Roll Call/Introductions

Susan Willson, President
Barbara Trammell, Co-VP
Kali Hetrick, Co-VP
Katie Leman, Co-Treasurer
Jamie Wuerthner, Co-Treasurer
Angel Ruffcorn, Secretary
Hannah Anderson, Principal
Nell Hildebrand, Teacher Representative
Jenn Alexander
Gigi Baltazar
Petra Collamer
Claire Luna

III. Approval of minutes – February 1, 2017

Kali Hetrick: Motion to Approve Sierra Elementary PTC General Meeting Minutes for 02/01/2017
Barbara Trammel: Second
Unanimously approved.

IV. Treasurer Report

Jamie Wuerthner: The Auction line item is -\$1121.22 because the up-front costs currently exceed the ticket sales. This will rectify itself after the projected ticket sales have transacted and revenue from the Auction is included.

Principal Anderson advised the Teacher Balance line item, “Barrett – SDC” no longer exists and the \$300 balance can be applied to another line item.

V. Teacher Requests

There were no teacher requests. However, several teacher requests are anticipated after the Auction.

VI. Event Updates

- **Mother/Son Game Event (Recap)**

Gigi Baltazar advised the event was successful and there were no updates.

Susan Wilson reported positive feedback from parents and students who participated.

- **Auction Night Out**

Kali Hetrick: Fifty five parent tickets and five teacher tickets were purchased. Kali urged the PTC to purchase tickets as early as possible for logistical matters such as catering and bar supplies. The live Auction items are on track to be ready for the auction. The Fund-a-Need item will be teacher training. PTC members were asked to identify a \$500-\$1000 bidder so the MC could open the bidding at an appropriate level.

- **Father/Daughter Dance**

The Event theme will be 50's Sock Hop held on March 21, 2017, 6:00-9:00pm. The Photo Booth vender has been identified and the decorations are on track. The Event Committee is working on the DJ. The cost of the event will be \$20 per couple rather than the initial \$25 per couple because the Event Committee was able to leverage existing records and tablecloths.

VII. 2017/2018 PTC Board Elections

- Susan Willson, President

Katie Leman, Co-Treasurer

- Kali Hetrick, Co-VP

Jamie Weurthner, Co-Treasurer

- Jenn Alexander, Co-VP

Angel Ruffcorn, Secretary

Susan Wilson advised the PTC would vote on 2017/2018 PTC Board Members during the March 2017 PTC General Meeting and the newly elected Board members would begin their official capacity at the April 2017 PTC General Meeting.

Clair Luna: Motion to elect the slate of 2017/2018 PTC Board Member candidates listed in (VII).

Barbara Trammell: Second

Unanimously approved.

VIII. Staff Message

Principal Anderson: March 2, 2017 was Read Across America Night from 6:00-9:00pm. There will be reading and craft stations. The Event was led by Mrs. Durban and Mrs. Snow.

Sierra Elementary is scheduled for its International Bachelorette (IB) re-certification in Spring, 2018. IB schools exercise self-assessment exercise toward the successful completion of IB certification. Included in the self-assessment is parent interviews. Sierra Elementary will send a survey out to parents and request the survey returned by the end of the Parent Teacher Conference week, March 13-17. Principal Anderson emphasized the importance of parent feedback in the narrative portion of the survey and requested PTC members provide candid comments. The IB Team visit will be scheduled after Sierra Elementary completes the self study and request IB re-certification. The visit is anticipated for Spring, 2018.

IX. New business/Open Forum

Susan Wilson plans to discuss the 2017/2018 school year Event themes and dates during the April 2017 PTC General Meeting on April 5, 2017.

X. Adjourn: 6:42pm.