



Sierra Elementary PTC Minutes September 3, 2014 - 6:00pm

I. Call to order

Meeting called to order at 6:02 pm.

II. Roll Call/Introductions

Jamie Wuerthner, President	Ciarda Henderson	Claire Luna
Mark Musser, Co-Vice President	Amy Murdica	Shana Frieseu
Suzi Pangman, Co-Vice President	Lisa Zeng	Jennifer Woodside
Katie Leman, Co-Treasurer	Betsy Welch	Belinda Han
Barbara Trammell, Co-Treasurer	Trista Martin	Gigi Baltazar
Susan Willson, Secretary	Corina Reichstein	Billie Zajec
Hannah Anderson	Matthew Oliver	Yvonne Edwards
Rose Marie Caballero		

III. Approval of minutes - May 7, 2014

Mark Musser motioned to approve the minutes for the PTC General Meeting held May 7, 2014. Barbara Trammell seconded. Minutes approved.

IV. Treasurers Report

Katie Leman, Co-Treasurer, provided an overview of the PTC budget for the 2014/2015 school year.

A copy of the approved budget is included at the end of the minutes.

V. Event Updates

A. FUNd Run (October 3)

Betsy Welch and Lisa Zeng, Co-Chairs for the FUNd Run, provided an update on the event planning. They expressed their gratitude for the progress made to date and are excited to announce new this year - a BMX bike stunt group will be performing for the kids. Other activities are planned as well.

The goal for this year's run is for every student to raise \$100. There is an incentive basket for each class that students can win if they meet the minimum goal amount. For every additional \$100 raised, the student receives another entry to win. The incentive baskets were delivered to each

class . Also, there is a grand prize drawing (\$300 Apple gift card) for those students who raise \$100 or more. Every student receives a t-shirt and a gift certificate for a complimentary yogurt for participating regardless of amount raised.

Regarding t-shirts, they requested teachers place their orders by Friday, September 5th. Hannah will make sure to remind the teachers.

B. Fall Carnival (October 24)

Susan Willson, Chair of this year's Fall Carnival, announced a kick-off meeting at her home Thursday, September 11th at 6:00 pm.

VI. Sami's Circuit

Sami's Circuit was held at Sierra Elementary in the 2013/2014 school year for the first time. As one of his pilot school programs, Sami is offering us a reduced rate of \$2,400 this year. Though this is an increase from the previous year (\$2,000) it is still below his normal rate of \$2,900 he is charging other schools. This program includes two general assemblies and three circuits/sessions (40 minutes per session with each grade grouping). Sami is offering bracelets for the first assembly. Bracelets for the second assembly are being underwritten by the Trammell family. *Last year, Sami not only provided his formal program, but he also donated a family night, volunteered his time on the auction committee, served as the event emcee and donated a live auction item.*

Though there was concerns expressed regarding the increase in his fee (and a suggestion to bring a parent on campus to run a similar type event for free), the overall feeling was that Sami's message of healthy habits and his method was well-received by teachers and students. Mrs. Anderson commented on the importance of balancing the students' mental and physical well-being and felt the program's benefits justified the expense. Mrs. Edwards and Mrs. Caballero both spoke highly of the program and noted Sami's ability to motivate a large number of kids in an organized manner. Mrs. Edwards also noted that assemblies typically book at \$800 each individually. Given the program Sami is offering, this is within the normal pay range. The consensus was that we wanted to bring Sami back, but would like Ms. Anderson and/or Jamie Wuerthner to discuss with Sami about locking us into a fixed rate for subsequent years.

Susan Willson made a motion to move \$2,400 from the General Fund and apply it to Sami's Circuit for the 2014/2015 school year. Betsy Welch seconded. Motion approved.

VII. Teacher Requests

A. Teacher Accounts

Hannah Anderson requested \$200 for each of the Teacher Accounts. Katie Leman noted that Spanish and Waechler did not need additional monies and were set at \$100. Furthermore, Cupler needed only \$100. It was further noted that Teacher Accounts with less than \$100 from the previous year rolled over to the next year.

Barbara Trammell motioned that we move \$200 into 25 of the Teacher Accounts and \$100 into two of the Teacher Accounts, for a total of \$5,200 from the General Fund. Amy Murdica seconded. Motion approved.

B. Technology

There was some confusion from May's PTC General meeting with regard to Hannah Anderson's \$5,000 request for technology. As a result, Hannah provided some background on what the initial request was for (Chrome Books), and also shared that the school has a priority list for technology upgrades, including teacher work stations. Hannah identified the following needs:

- Ceiling camera replacements
- Document camera replacements
- Printer for the library
- Teacher work stations (some are still using 13 year-old equipment)
- Additional Chrome Books and IPADs for student use.

Mark Musser requested that for purchases made, Hannah provides an itemized list to PTC as an update so that we may better track purchases.

Suzi Pangman motioned that we move \$5,000 from the General Account into the Technology Account. Katie Leman seconded. Motion approved.

C. After-school Class Stipend

Hannah Anderson requested \$500 in stipends for teachers hosting after-school programs. She has about half a dozen teachers interested in running programs and Hannah would like to offer teachers \$100 each for running the multi-week programs. There would be no fees for students wanting to participate, unless there were material costs. Currently, there are five outside vendors offering after school programs for a fee.

Matthew Oliver motioned that we move \$419 from the Big Spoon account and \$81 from the General account to provide the \$500 in stipend money. Gigi Baltazar seconded. Motion approved.

D. 6th grade Books

There was no request made.

E. Family Math Night

Family Math Night will take place in November 2014. This is run by a retired Math teacher and a couple teachers onsite. It is designed to be a fun, interactive learning focus. \$100 covers all costs associated with materials for the night.

Suzi Pangman motioned that we move \$100 from the General Fund to the Math Night account. Matthew Oliver seconded. Motion approved.

VIII. Principal's Message

Hannah Anderson provided the following updates:

- The school's website calendar is completely updated with all school events, schedules, minimum days, etc.
- Rachel's Challenge is scheduled for Wednesday, September 10th. The parents are invited to attend the assemblies. However, there is also a special evening presentation at 6:00 pm for just the parents (sixth graders allowed only). Hannah asked for parent volunteers to assist with the trainings. Rachel's Challenge focuses on the chain reaction of kindness and compassion for all grade levels. There are two assemblies scheduled - one for K-4th graders and the second for 5th and 6th graders. New this year, 6th graders will get a training on how to implement Rachel's Challenge and lead others in modeling the message of the program. All assemblies and trainings are age appropriate.
- The school has been undertaking strategic planning efforts following the district-wide strategic plan that laid out a 3-5 year plan action plan. All schools are now required to develop a site specific strategic plan that aligns with the district's plan. On Thursday and Friday, September 4 & 5, Hannah will attend a two-day planning session with a select group including teachers, staff, parents, PTC Board President, Site Council Chairperson, etc. to develop an action plan with identified goals and objectives. Hannah will be emailing all parents shortly after these sessions to ask for volunteers interested in reviewing the plan.
- Hannah is continuing her popular meet and greet sessions this year with Hannah's M & M's - Mugs and Muffins. She will email parents the next date.

IX. New business/Open Forum

- **Restaurant Night Out** - There are a few Restaurant Night Outs planned in the coming months.
 - September 25th - California Pizza Kitchen
 - October 28th - Smashburger
 - The November date will be announced soon - most likely will take place the week before Thanksgiving. Stay tuned.
- **Shark Bits** - Ciarda Henderson updated the PTC on Shark Bits, the school's newsletter which she and her daughter started last school year. The newsletter is written by the students. The newsletter has taken off - Ciarda reported last year she started by printing 150 copies, and last run she printed 550 copies. Thank you to Betsy Welch for sponsoring Shark Bits last year and helping to underwrite the costs of printing. Sponsorships are available again this year (\$104 can get you an ad for the year,) as well as "shout-outs" (for only \$5 each) - both efforts help to cover the costs of printing.
- Barbara Trammell and Matthew Oliver will initiate a planning meeting to begin discussing ideas for the School Auction in the spring. This meeting will be focused on brainstorming the format of the event, as well as encourage parents to participate in the planning of the

event. The School Auction is one of two major fundraising efforts put on by the PTC each year and helps us fund IB, technology teacher accounts, etc.

- Corina Reichstein asked the PTC if we should take advantage of ordering additional Spirit Wear for a discount. Hannah Anderson said there was an email scheduled to go out the next day promoting Spirit Wear. The consensus was that we should wait to see how many orders are placed before we add additional inventory.

X. Adjournment

Meeting adjourned at 7:55 pm.

Minutes taken and submitted by Susan Willson, PTC Secretary.

